**KERAMOS CALL FOR PROPOSALS – SPRING 2018**

**Proposal Deadline: March 30, 2018 · Funding Available for Grants: up to $1500 per Calendar Year**

**BACKGROUND**

The Ceramic and Glass Industry Foundation (CGIF) was created to attract, inspire, and train the next generation of ceramic and glass professionals. The CGIF’s mission is to help the industry attract and train the highest quality talent available to work with engineered systems and products that utilize ceramic and glass materials.

The CGIF and Keramos have partnered to promote interest in ceramic and glass engineering, technology, and science. By working together, both organizations plan to increase projects and activities to introduce more young people to ceramic and glass science.

**REQUESTING FINANCIAL SUPPORT**

The CGIF will provide funding of up to $1,500 per calendar year to the 14 university-based Keramos chapters that submit proposals to perform outreach activities on campus and to students in the community. The CGIF will also make its popular Materials Science Classroom Kit available to each Keramos chapter that is granted funding. **Such projects must be directly related to introducing students to ceramic and glass science.**

If your proposal includes the use of the CGIF’s Materials Science Classroom Kits, please indicate the number of kits being requested and DO NOT include the cost of the kits in your monetary request.

Applications for financial support must be made using the attached application; other informal requests will not be considered. Completed applications for support should be submitted electronically to Belinda Raines, Outreach Manager, at braines@ceramics.org no later March 9, 2018.

**CRITERIA FOR EVALUATION and SELECTION FOR FUNDING SUPPORT**

Completed applications received by the submission deadline will be reviewed by the CGIF’s Program Committee. **Those applications that support activities aligned with the missions of the CGIF and Keramos will be considered for funding** at the next Board of Trustees meeting in April. Applicants will be notified of the approval of their funding request on or about May 7. Incomplete applications will be returned without review.

**REPORTING AND EVALUATION**

The CGIF relies on grant reporting to evaluate progress toward the mission and goals we share with each of our grantees. The submission of a final grant report lets us know that funding was used appropriately and ultimately helped you reach your project goals. As such, **grant recipients are required to keep a record of all expenditures and receipts related to the grant.** **At the conclusion of the grant term, a written report is required and should describe results in achieving the purposes of the grant, along with a detailed accounting of the uses and expenditures of all grant funds.** Any future grant submissions will not be accepted if we do not receive your final report on the current project.

**QUESTIONS OR REQUEST INFORMATION**

For questions regarding The Ceramic and Glass Industry Foundation and our grant opportunities, please contact Belinda Raines, Outreach Manager, at braines@ceramics.org.

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# Grant Application Cover Sheet

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| --- | --- |
| Date of Application |       |
| **KERAMOS CHAPTER INFORMATION** |
| Applicant Organization (Full Legal Name) |       |
| University Affiliation |       |
| Chapter President |       |
| Phone of Chapter President |       |
| Email of Chapter President |       |
|  |  |
| **PROJECT LEAD CONTACT INFORMATION** |
| Project Lead Name (if different than Chapter President) |       |
| Title (if different from Chapter President) |       |
| Phone |       |
| Fax |       |
| E-mail |       |
| Mailing Address |       |
| City |       |
| State |       |
| Zip Code |       |
| Chapter/University Website |       |
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| **PROJECT/ACTIVITY INFORMATION** |
| Project or Activity Title |       |
| Total Budget for this Project | $      |
| Amount of this Funding Request | $      |
| Beginning and Ending Dates of the Project |       |
| Target Audience to be served by this Project |       |
| Total Number of People to be Served by this Project |       |
|  |
| **SIGNATURE** |
| Signature of Chapter or Project Lead |  |

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# Proposal Narrative – Please provide answers that are clear and concise.

#### Please provide a summary description of the proposed project.

2. Provide a brief description of the goals and objectives of the project.

3. Provide the timetable for implementation and the duration of the project.

4. How does your project support the mission of the Ceramic and Glass Industry Foundation?

5. What methods will be used to measure the progress of the project and what evidence will

 demonstrate success?